

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: Building Permits & Inspections

AGENDA DATE: January 25, 2005

CONTACT PERSON/PHONE: R. Alan Shubert, P.E.

DISTRICT(S) AFFECTED: 3

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

A refund for Shirley Morales for the amount of \$70.00 (Seventy Dollars and 00/100) for a business license that she no longer wants and needs her refund for personal reasons.
Shirley Morales 7133 Alameda Avenue #13, El Paso, TX 79915

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

A refund for Shirley Morales for the amount of \$70.00 (Seventy Dollars and 00/100) for a business license that she no longer wants and needs her refund for personal reasons.
Shirley Morales 7133 Alameda Avenue #13, El Paso, TX 79915

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

CITY OF EL PASO

BUILDING PERMITS AND INSPECTIONS DEPARTMENT

REFUND REQUEST FORM

☒ Individual ☐ Company ☐ Other

NAME: Shirley Morales

ADDRESS: 7133 Alameda #13

CITY EL PASO STATE TX ZIP CODE 79915

TELEPHONE # () None

Please complete the following if a company, corporation, etc. is requesting the refund:

CONTACT NAME: _____

TITLE: _____

TELEPHONE # () _____ FAX # () _____

FIN (FEDERAL ID #) _____

REASON FOR REQUEST: Need Refund Back For
Personal Reasons

SIGNATURE OF RECIPIENT: Shirley Morales DATE: 1-14-05

DO NOT WRITE BELOW THIS LINE, TO BE COMPLETED BY BUILDING PERMITS AND INSPECTIONS DEPARTMENT

VENDOR # _____

DEPARTMENT ID # _____ ACCOUNT # _____

FUND # _____ CLASS # _____

VOUCHER # _____

REQUESTED BY _____ PHONE #: _____ DATE: _____

APPROVED BY: _____ DATE: _____

Building Permits and Inspections Director



**CITY OF EL PASO,
TEXAS
CITY LICENSE**

LICENSE NO: BUS05-00400

ISSUED: 1/12/2005

EXPIRES: 1/12/2006

SITE ADDRESS: 7133 ALAMEDA #13 #00013

ASSESSOR'S PARCEL NO: 082599903770042

BUSINESS NAME:

OWNER/APPLICANT

SHIRLEY MORALES
7133 ALAMEDA AVE #13
EL PASO TX 79915

BUSINESS CLASSIFICATION: Vendor

STATE PERMIT: 32016519921

LOCAL PERMIT:

TYPE OF BUSINESS: Vendor

LIQUOR DETAIL:

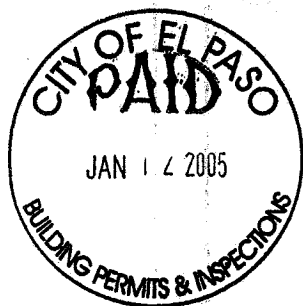
BUSINESS DETAILS

Fees			
Type	Date	By	Amount
Vendor License 36010119-404119	1/12/2005	BRB	70.00
Total:			70.00

THIS LICENSE IS NOT TRANSFERABLE. POST IN A CONSPICUOUS PLACE. PENALTIES WILL BE ASSESSED IF YOU FAIL TO RENEW THIS LICENSE OR PERMIT ON TIME.

Given under my hand and The City of El Paso Seal on this date: 1/12/2005

For: R. Alan Shubert, P.E.,
Building Permits & Inspections
Director





1/12/2005
4:01:15PM

Receipt #: 4200500000000000080

Date: 01/12/2005

Station ID: 4

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
BUS05-00400	7133 ALAMEDA #13 #000130050		Vendor License	36010119-404119	70.00
Line Item Total:					\$70.00

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	70.00
Payment Total:						\$70.00